

REPUBLICAN 5th CONGRESSIONAL DISTRICT COMMITTEE
Minutes of Meeting
July 28, 2018

On July 19th, Chairman Melvin Adams issued a Call for a meeting of the 5th Congressional District of Virginia Republican Committee for Saturday, July 28, 2018, at Fleetwood Harmony Lodge, 8575 Thomas Nelson Hwy., Lovingston, VA 22949, beginning at 10:00am. (This was distributed via email on Melvin's behalf by the committee's Secretary.) This Call contained the agenda for the meeting.

The meeting was officially called to order at 10:02am by Chairman Adams. Wally Young gave the invocation, Peggy Armentrout led the Pledge of Allegiance, and Terry Dixon read the Virginia Republican Creed.

Chairman Adams made the following temporary appointments:

Parliamentarian – Bryan Haskins

Time-keeper – Dean Cumbo

Proxy Committee – Mark Nicholson (Chair), W. C. Fowlkes

Chuck Smith for RPV Chairman

Chuck Smith had announced that he is running for Chairman of RPV, following John Whitbeck's recent announcement that he will be resigning, effective 7/21. Chuck addressed the committee for five minutes, explaining his vision for new Republican Party leadership at the state level.

Following Chuck's remarks, Michael Del Rosso, Chairman of the Charlottesville City Unit, gave his emphatic endorsement of Chuck for RPV Chairman.

Report of Proxy Committee

Mark Nicholson reported that there were three (3) Proxies, and all had been approved. The proxies were as follows:

Jim Smith – proxy for Bill Campbell, Madison GOP Unit Chairman

Gary Sherwood – proxy for Marian Dixon, our Secretary

Paul Hoffman – proxy for Daniel Bradshaw, Prince Edward GOP Unit Chairman

Following Mark's report, Will Pace made a Point of Order that we needed to approve the report. Will then made a motion that the report be approved as

presented. Following a second, the report was approved by a unanimous voice vote.

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Committee Members Present

The following 33 committee members (or their Proxies) were present: Melvin Adams, Rick Buchanan, Christian Raymond, Chris Shores, Aaron Moyer, Gary Sherwood (proxy for Marian Dixon), George Urban, John Hinkle, Wendell Johnson, Eric Brazeal, Dean Cumbo, Peggy Armentrout, Michael Del Rosso, Diana Shores, Mark Nicholson, Greg Schumacher, Wally Young, Nancy Rodland, W. C. Fowlkes, Mike Hankins, Jim Smith (proxy for Bill Campbell), Wally Hudson, Carlton Ballowe, Will Pace, Paul D. Hoffman (proxy for Daniel Bradshaw), Terry Dixon, Jo Holden, Renee Maxey, Ed Yensho, Will Kirk, Travis Witt, Elliott Harding, and Chardon Jenks. This constituted a quorum.

Reading of Meeting Call Dispensed

No additions were offered to the agenda, as distributed with the Call to this meeting. Therefore, Ed Yensho made a motion that the reading of the Call be dispensed. After a second, this motion was approved by a unanimous voice vote.

Approval of Secretary's Minutes

The minutes of the following meetings had been distributed with the Call to this meeting: our last (4/28/18) regular meeting; the 5/30/18 Executive Committee phone conference meeting; our 6/2/18 Special Meeting, to select our CD5 GOP congressional nominee, after Tom Garrett announced that he would not run; and the 6/29/18 Executive Committee phone conference meeting. The approval of each of these was addressed separately.

For the 4/28/18 minutes, the Secretary noted that he had discovered two errors in the draft minutes after they'd been distributed. Rick Buchanan and Aaron Moyer had been left off the list of attendees, so that brought the total to 33 instead of 31. Also Karen Angulo's last name had been misspelled, and that had been corrected. Others noted two additional changes that needed to be made. Jon Berkley's first name had been misspelled, and Tom Garrett's last name had been misspelled in one place. Following these corrections, Mike Hankins made a motion that the corrected minutes be approved. Following a second, they were approved by a unanimous voice vote.

For the 5/30/18 Executive Committee phone conference minutes, there were no changes. On behalf of the EC, Will Pace made a motion that they be approved as distributed. Following a second by Travis Witt, the EC approved the minutes as distributed. Following the approval of the minutes, Paul Hoffman made a motion that the actions taken by the EC be approved by the entire committee. After a second by Jo Holden, this motion passed by a unanimous voice vote.

For the 6/2/18 Special Meeting minutes, the Secretary noted that he had discovered one error in the draft minutes after they'd been distributed. In the results for Ballot #1, the vote total for candidate Michael Del Rosso should have been 5 instead of 6. Will Pace also made a motion that the parenthetical statement of final vote totals under Ballot #4 be stricken, given that Will Kirk had made a motion at that meeting to support our new nominee, Denver Riggleman, by acclamation; and it had passed unanimously. Will's motion was seconded by Paul Hoffman. During discussion, Jo Holden said that our Parliamentarian for the 6/2 meeting had said that the final vote totals needed to be announced, but Melvin said he didn't think she had done that. Ed Yensho spoke in opposition to the motion, noting that our committee's last-minute selection of a congressional GOP nominee had been historic in nature, and he felt that all of the details should be documented for future reference. Following discussion, a voice vote on Will's motion was attempted, but it was indeterminate. Therefore, a roll call vote was taken, with the following results (YES=remove the vote totals; NO=don't remove the vote totals):

Melvin Adams – NO
Rick Buchanan – YES
Christian Raymond – NO
Chris Shores – NO
Aaron Moyer – NO
Gary Sherwood – NO
George Urban – NO
John Hinkle – NO
Wendell Johnson – NO
Eric Brazeal – NO
Dean Cumbo – NO
Peggy Armentrout – NO
Michael Del Rosso – NO
Diana Shores – YES
Mark Nicholson – YES
Greg Schumacher – NO
Wally Young – NO
Nancy Rodland – NO
W. C. Fowlkes – NO
Mike Hankins – NO
Jim Smith – NO
Wally Hudson – NO
Carlton Ballowe – NO

Will Pace – YES
Paul Hoffman – YES
Terry Dixon – YES
Jo Holden – NO
Renee Maxey – NO
Ed Yensho – NO
Will Kirk – YES
Travis Witt – NO
Elliott Harding – NO
Chardon Jenks – NO

Therefore, by a vote of 26-NO to 7-YES, Will's motion failed. No further changes were offered, so Travis Witt made a motion that the minutes be accepted as distributed, with only the Secretary's one change. Following a second by Christian Raymond, this motion passed with one NO vote.

For the 6/29/18 Executive Committee phone conference minutes, there were no changes. On behalf of the EC, Travis Witt made a motion that they be approved as distributed. Following a second by Ed Yensho, the EC approved the minutes as distributed. Following the approval of the minutes, Eric Brazeal made a motion that the actions taken by the EC be approved by the entire committee. After a second by John Hinkle, this motion passed by a unanimous voice vote.

Treasurer's Report

In Marian Dixon's absence, Gary Sherwood gave the Treasurer's report (see Attachment 1). Following Gary's report, Mike Hankins made a motion that the report be accepted as presented. After a second by Carlton Ballowe, the motion passed by a unanimous voice vote.

Old Business-Report on Banking Matters

Chairman Adams reported that the prior authorized individuals' names had been removed from our existing bank accounts, and the names of our new Chairman (Melvin Adams) and Treasurer (Marian Dixon) had been added. However, new accounts in a new official committee name had not been set up because we did not know the official committee name at the time of our last meeting (on 4/28/18). Consequently, we also could not transfer funds from the old to the new account. Since our last meeting, Melvin has determined that our committee's official name is currently "Friends of the 5th District Republican Committee".

Old Business-Organization's Name Change

Chairman Adams reported that the Federal Election Commission requires that we provide them with minutes that document any official committee name change, within 14 days of that decision. Following a short discussion, Will Kirk made a motion that we change our committee's official name from "Friends of the Fifth District Republican Committee" to "5th Congressional District Republican Committee of Virginia". After a second, there was more discussion. During that, Paul Hoffman noted that the "of Virginia" should really come after "District". Therefore, he made a substitute motion that the name be changed to "5th Congressional District of Virginia Republican Committee". Ed Yensho made a motion to Call the Question. Since this required a $\frac{2}{3}$ vote, a count of hands was made. This yielded 22 in favor, which met the requirement. A vote on the substitute motion then passed by a voice vote, with only 2 NO votes. As a result, the substitute motion became the main motion; and another voice vote was taken. This time, there were only 3 NO votes. Consequently, the official name of our committee will be changed to **"5th Congressional District of Virginia Republican Committee"**.

Old Business-Resolution on Ethics and Integrity

Melvin gave a brief summary of why we pursued the drafting of this resolution:

- 1) We needed to set a standard for the behavior of our own committee members, so we can first lead by example.
- 2) We can then ask our representatives to uphold the same standard.

Nancy Rodland, Chair of the Ethics/Integrity Committee, first thanked her fellow committee members for their efforts on generating a draft of the resolution. Those other members were: Jo Holden, Carlton Ballowe, Eric Brazeal, Travis Witt, and Melvin Adams. Nancy then read the final version of the proposed resolution, which incorporated feedback her committee had received after an earlier version had been emailed to all CD5 Committee members on 6/23. Finally, Nancy noted that a page has been provided at the end of the resolution for all CD5 Committee members to sign and date, indicating their support of the resolution if it passes today. Following the reading of the resolution, on behalf of her committee, Nancy made a motion that the resolution be adopted as read. Extensive discussion followed, with various members speaking both for and against passage of the resolution. Finally, Will Pace made a motion to Call the Question. Following a second, since this required a $\frac{2}{3}$ vote, a count of hands was made. This yielded well in excess of 22 required YES votes. A voice vote on passage of the resolution was attempted, but it was indeterminate. Therefore, a roll call vote was then taken,

with the following results (YES=pass the resolution; NO=don't pass the resolution):

Melvin Adams – YES
Rick Buchanan – YES
Christian Raymond – YES
Chris Shores – YES
Aaron Moyer – YES
Gary Sherwood – YES
George Urban – NO
John Hinkle – YES
Wendell Johnson – NO
Eric Brazeal – YES
Dean Cumbo – YES
Peggy Armentrout – NO
Michael Del Rosso – NO
Diana Shores – YES
Mark Nicholson – YES
Greg Schumacher – YES
Wally Young – YES
Nancy Rodland – YES
W. C. Fowlkes – NO
Mike Hankins – YES
Jim Smith – NO
Wally Hudson – NO
Carlton Ballowe – YES
Will Pace – NO
Paul Hoffman – NO
Terry Dixon – YES
Jo Holden – YES
Renee Maxey – YES
Ed Yensho – YES
Will Kirk – YES
Travis Witt – YES
Elliott Harding – YES
Chardon Jenks – NO

Therefore, by a vote of 23-YES to 10-NO, the resolution passed. A copy of the resolution is attached (see Attachment 2).

Old Business-Non-voting Communications Secretary

Chairman Adams said he had appointed a sub-committee to review the appropriateness of adding this position to the committee, with Chris Shores as the Chair. He asked Chris to give a report. Chris' report was that the sub-committee had determined that the position was appropriate, and it should be added as a non-voting position. A vote was then taken (by a show of hands) on the motion to add this position, and it was unanimous.

Since adding this position would require a change to the Bylaws, Renee Maxey gave a report from the Bylaws Committee. (The additional members of this committee were Will Pace and Sabra Gear.) Renee had distributed printed copies of the proposed changes to the Bylaws, and she briefly reviewed those. Following this review, Wendell Johnson made a motion that the process be started to amend the Bylaws as noted on the handouts. Following a second and some further discussion, the motion passed by a unanimous voice vote.

Old Business-Budget Proposal

Printed copies of the 2018/19 Proposed Budget and a categorized summary of our committee's prior expenses (2015-2019) were distributed, and Chairman Adams reviewed these. After some questions were addressed, Carlton Ballowe made a motion that the proposed 2018/19 budget be approved as distributed. Following a second, the motion passed by a unanimous voice vote. (See Attachment 3.)

New Business-5th District Website

Chairman Adams noted that a decision had already been made by the Executive Committee to change to a new website platform and host (as recorded in the minutes of the 6/29/18 phone conference call), and he asked Connie Stevens (our current website administrator) to give a report on the new features that will now be available. During her report, Connie highlighted that a large benefit of the new website will be that it incorporates a "membership management system" that will allow each committee member to update his/her own contact information. Yearly fees for the new website will also be less than the old one.

New Business-Campaign Materials

Although Melvin had already requested via email that all units give him the number of signs they'd need for our GOP candidates' campaigns, he reiterated that he needed that information by Monday, 7/30.

New Business-College Republicans

Michael Del Rosso asked if the committee was going to entertain possible disciplinary action against the UVA Chapter of the College Republicans (CR), which had been discussed via several emails over the past week. Prior to today's meeting, Chairman Adams had appointed a sub-committee to review the actions taken by the UVA CR Chapter or one of its members. This committee was comprised of Diana Shores, Ed Yensho, and Conner Francis, with Diana serving as its Chair. Diana said she had brought materials on this issue to be considered by the committee. However, she made a motion that we go into Executive Session for the first part of our consideration of this topic, for two reasons: 1) We have no desire to cause any public harm to the UVA College Republicans; and 2) As part of our discussion may consider disciplinary action, *Robert's Rules of Order* requires this. Following a second, this motion passed by a voice vote, with one objection.

The Executive Session began at 11:58am. With a motion by Will Pace, and a second, the Executive Session was temporarily suspended at 12:12pm by a unanimous voice vote, so Denver Riggleman could address our committee before he had to leave.

Guest Speaker-Denver Riggleman

Denver Riggleman gave an update on his congressional campaign, emphasizing his efforts to visit and meet constituents in all areas of the 5th District. He also announced that his campaign had made a \$5,000 donation to our committee, demonstrating his commitment to helping us with sign purchases for not only his campaign, but also for signs for the US Senate race.

Guest Speaker-Corey Stewart

Following a lunch break, Corey Stewart gave an update on his US Senate campaign and answered some questions.

New Business-College Republicans (continued)

The committee returned to its Executive Session at 1:18pm. With a motion by Wendell Johnson and a second, the Executive Session ended at 1:39pm by a unanimous voice vote.

Open session of the committee meeting resumed at 1:40pm. Diana Shores read a draft of a resolution prepared by her sub-committee, which also served as a motion for passage. Jo Holden made a motion that the resolution be amended to add a requirement that Mr. Nalls publish an apology letter in the *Cavalier Daily*, and this received a second. A voice vote was attempted, but it was inconclusive. A vote

was then taken by a show of hands, with 16 in favor of the amendment and 15 opposed. A vote was then taken on the amended resolution by a show of hands, with 24 in favor of passage. Therefore, that motion was approved. The approved resolution is included as Attachment 4.

New Business-Reports

Updates on Liability Insurance

Aaron Moyer reported that the purchase of the insurance policy that was approved at our last meeting had not been made until more than 90 days after the original quote, and when a check had been sent, the agent did not accept it. Furthermore, the insurance company would no longer offer us coverage for personal and advertising injury, which was the most significant coverage we wanted. It also appears that no insurance company is now willing to offer this coverage. Consequently, Marian Dixon had determined that another insurance company, Virginia Commonwealth Corporation, has been routinely used by many GOP committees for single-event policies. Aaron gave a brief summary of the range of costs we could expect for those policies, if we choose to purchase them in the future.

Following Aaron's report, Chairman Adams noted that a line-item had been placed in the 2018/19 Proposed Budget for insurance. Wendell Johnson made a motion that the Executive Committee be allowed to utilize the budgeted funds to purchase single-event insurance policies, as it sees fit. Following a second, this motion passed by a unanimous voice vote.

Online Fundraiser/Auction

Lynn Tucker had provided an envelope with the cash proceeds and a list of donors. Treasurer Marian Dixon reported that the net proceeds had been \$514 (after payment of the \$100 auction fee), with 113 donors. It is currently unknown if any further proceeds will be realized from the online auction.

SCC Meeting Summary & Leadership Change at RPV

Renee Maxey gave this report, specifically highlighting the contentious race for RPV Chairman between Jack Wilson and Chuck Smith. Several members spoke about their concerns over Jack Wilson being promoted by the SCC leadership, while ignoring the voice of a minority of SCC members and the grassroots members of the Republican Party. Chris Shores commended all of our SCC members for their representation of our committee and congressional district.

Donation to Lynchburg/Campbell County College Republicans

Dean Cumbo made a motion that our committee give a \$500 donation to the Lynchburg/Campbell County College Republicans, for a gala/fundraiser on 10/6 to raise money for our current GOP candidates. After receiving a second from Wally Young, and following some discussion, a voice vote was taken on this motion. Since it was inconclusive, a vote was taken by a show of hands. The results of this vote were that the motion passed, but with significant opposition.

Messaging Team

Rick Buchanan gave this report. He first recommended that our committee members consider supporting the Our Virginia (Operation R.E.D.) organization, headed by Jack Morgan, in an effort to get more GOP voters to the polls in November. Rick passed out printed copies of information on Operation R.E.D. Next, Rick encouraged the Unit members of our committee to recruit more volunteers to help with local events, in order to reach and influence more voters. Finally, Rick encouraged our members to attend one of the two “precinct training” events being sponsored by Americans for Prosperity (AFP). One will be held in Ruckersville on 8/25, from 11am to 2pm; and the other will be held in Lynchburg on 9/8. The AFP training is free, and lunch will be provided for all attendees.

Reconsideration of \$5K Previously Approved for Garrett Campaign

Chairman Adams reminded everyone of a vote that was taken at our last meeting, wherein up to \$5K had been approved to fund Tom Garrett’s campaign office in Charlottesville. Since those funds were never distributed, and Tom Garrett is no longer our GOP nominee, our committee needs to reconsider the allocation of those funds. Will Pace made a motion to rescind the prior allocation decision that was made, and John Hinkle provided a second. This motion then passed by a unanimous voice vote. Will Pace then made a motion that we give the \$5K to Denver Riggleman’s campaign, and Ed Yensho gave a second. This motion also passed by a unanimous voice vote.

Messaging Presentation

Aaron Winters, a member of the Media and Messaging sub-committee and member of the Fauquier Republican Committee, gave a presentation on Media and Messaging.

Adjournment

By a unanimous voice vote, the meeting was adjourned at 2:49pm.

Respectfully submitted,
Aaron Moyer – Secretary
5th Congressional District of Virginia Republican Committee

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Attachment 1

5th District Republican Committee

Financial Report

April 28, 2018 - July 28, 2018

	Beginning Balances	Deposits	Expenses	Ending Balances
Federal Account				
Beginning Balance:	\$ 8,833.03			.
Federal Deposits:				
Federal Expenses:				
Ending Balance:				\$8,833.03
State Account				
Beginning Balance:	\$ 10,202.06			
State Deposits:				
State Expenses:				
Awards (Outgoing Officers)			\$ 261.76	
Insurance			\$ 480.40	
Office Supplies (6/2 Meeting)			\$ 25.18	
Website			\$ 321.33	
Ending Balance:			\$ 1,088.67	\$9,113.39
Total on Deposit in Federal & State Accounts				\$17,946.42

Attachment 2
Ethics and Integrity Resolution
5th Congressional District of Virginia Republican Committee

WHEREAS:

- Truthfulness enables trust. Trust is essential for influence. Influence is leadership. So, truthfulness determines the trustworthiness and consequent impact we have as individuals, as well as that of an organization, and,
- Truthfulness compels us to avoid even the appearance of impropriety. It reflects well on an organization and defines its integrity, and,
- All communication, whether written, spoken or silent, reflects positively or negatively on our integrity. No form of web-based or digital media is exempt, and,
- While we have freedom to speak, we must always evaluate before doing so. Truthfulness relies on facts in context. Integrity considers the greater good of persons and the cause.

Therefore, we hereby RESOLVE that:

- Accountability to truthfulness is essential to our mission, and,
- Truthfulness is the basic quality needed for anyone aspiring to leadership in our Committee and Party. Honor is due those who relentlessly pursue truth, and,
- All action, or inaction, intended to steer one away from the whole truth, is a lie. Lies are destructive and inexcusable and shall not be tolerated, and,
- All communication, whether written, spoken, or silent, shall reflect authenticity, transparency and honesty, even if, and when, it is difficult. Common decency and boundaries will be respected, and,
- Communication based on anonymous sources will not have equal merit as that having two or more declared witnesses,

- When inappropriate communication or action is witnessed, the observer should communicate directly with the offending party in an effort to resolve the matter. It should only be discussed with others after this effort has been put forth. If the matter is not resolved by direct conversation, the observer may seek the assistance of one, or two, witnesses to arbitrate between the parties. If there are no witnesses, then one, or two, persons who are not a part of the matter, may be asked to help arbitrate. If the matter is still unresolved, it may be brought to party leadership closest to the case for consideration and appropriate intervention, and,
- Candidates running with, or for, the endorsement and support of the Republican Party are responsible and accountable for all statements, posts, and actions of themselves, their campaign staff, and their volunteers, and,
- When inappropriate actions are brought to the attention of a campaign, public apologies and/or condemnation will be expected from the candidate for any staff or volunteer behavior found to violate fidelity to truth. Failure to do so shall affect support with notification, as necessary, to the public and party.
- The Republican Party Platform, the Creed of the Republican Party of Virginia, and the Rule of Law will be foundational for all decisions, while equally applying ethical guidance, and Godly principles when considering and measuring whether the actions of committees, candidates, units, and individual leaders and members.

/ signature pages for all committee members /

Attachment 3

Fifth District Committee Proposed Budget 2018-19

Operating Expenses	Budget	Actual
Advertising	\$ 1,000.00	
Awards/Gifts	\$ 500.00	\$ 261.76
Campaign Signs	\$ 30,000.00	
Contributions	\$ 15,000.00	\$ 500.00
Fundraising	\$ 3,500.00	
Insurance	\$ 1,000.00	\$ 480.70
Office Supplies	\$ 300.00	\$ 25.18
Postage/Mailings		
Training	\$ 500.00	
Venue Expenses	\$ 2,500.00	\$ 50.00
Web Hosting and Domains	\$ 700.00	\$ 321.33
Other	\$ 2,000.00	

Total Operating Expenses \$ 57,000.00 \$ 1,638.97

Attachment 4

Resolution Regarding the 5th Congressional District College Republicans

Whereas, during the 2016 Presidential Election Cycle, the UVA and Longwood University College Republicans issued statements of non-support for our Presidential candidate, Donald Trump, and

Whereas, during the 2016 Election Cycle members of the District Committee attempted to reach out to the College Republicans in good faith to remedy violations of the Virginia Republican Party State Party Plan, and

Whereas, during the 2017 Spring meeting the 5th District Committee expressed concern over the charter of College Republicans Chapters in our district, and;

Whereas, the UVA College Republicans on June 23, 2018 issued a public statement of non-support for our U.S. Senate candidate,

Whereas, an officer of the UVA College Republicans issued an Op/Ed on July 17, 2018 which stated “a Stewart victory would not be in the interest of the party” referring to our U.S. Senate nominee Corey Stewart, in which he utilized his title in the UVA College Republicans,

Whereas, the UVA College Republicans are in violation of their own article 2.2 of their Constitution which states, “The CRs will campaign for Republican candidates in every level of government,” and 2.4 which states, “The CRs will work to counter the actions of our political adversaries whenever possible,” and article 3.6.3 which says removal from the UVA Republicans shall occur when “conduct is deemed be detrimental to the Republican Party or any of its subsidiaries.”

Therefore so be it that we, the 5th District Committee, do hereby put the College Republican groups in our district on notice that failure to support our nominees, follow their own Constitutions, and further to submit to the public statements of non-support for our nominees by their officers, that we will seek to revoke their Charters that are signed by the former Chairman of the District Committee.

At this time, we will instead, in good faith that public statements opposing our nominees shall cease on official College Republican social media platforms, in news media, and by their officers, offer a full censure of the UVA College Republican chapter. We hereby adopt this Resolution with a request to the District Chair and the Charlottesville City Republican Committee Chair, to refrain from signing any re-chartering papers in 2019 and in 2020 until the District Committee can further review this matter and it is verified that the UVA College Republican chapter is acting in compliance in all the above mentioned matters. We hereby request an apology letter by Mr. Nalls, to be submitted to the *Cavalier Daily* or other place for public view.